

CORPORATE ACCOUNT OPENING FORM

Note:

- Please complete in **BLOCK LETTERS** and tick (✓) where applicable and mark "N.A." (Not Applicable) for blank fields.
- For assistance, please call HSBC Customer Service Hotline, Corporate Banking at 1800 555 528 (toll-free) or (84-8) 3520 3333 from Monday to Friday, 8:30AM to 5:30PM.
- Customer is required to affix the Company's chop/ stamp/ seal on the margin of each consecutive page or sign at the bottom of each page

Business Account Name
(As in Customer's Business Registration)

I. Corporate Information:

Type of Business (As in Customer's Business Registration)	<input type="text"/>			
Registered Business Address	<input type="text"/>			
Correspondence Address (Registered Business Address)	<input type="text"/>			
Details of Contact Person(s)	For general issues (unless otherwise specified, all account related documents of the Company will be addressed to this person by mail):			
	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms	Full Name <input type="text"/>		
	Telephone Number <input type="text"/>	Fax Number <input type="text"/>	Business Email Address (if any) <input type="text"/>	
	For salary payment:			
	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms	Full Name <input type="text"/>		
	Telephone Number <input type="text"/>	Fax Number <input type="text"/>	Business Email Address (if any) <input type="text"/>	
	For other payments:			
	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms	Full Name <input type="text"/>		
	Telephone Number <input type="text"/>	Fax Number <input type="text"/>	Business Email Address (if any) <input type="text"/>	
	Account Holder's Information (could be Legal Representative or those authorised by Legal Representative)	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms	Full Name <input type="text"/>	
Former or other name (If any) <input type="text"/>				
Nationality <input type="text"/>		Job Title <input type="text"/>		
ID No. / Passport No. (Please provide ID for Vietnamese citizen or Passport for foreigner)		Date of Issuance <input type="text"/>	Place of Issuance <input type="text"/>	
Residential Address <input type="text"/>				
Permanent Address (If different from Residential Address) <input type="text"/>				

II. Account Opening Information:

Type of Account Required and currency of account	USD	EUR	VND	Other Currency
Current Account	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
BusinessVantage Account	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Capital Account	<input type="checkbox"/>	<input type="checkbox"/>		<input type="text"/>
Securities Account			<input type="checkbox"/>	<input type="text"/>
Other (please specify) <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

Account Statement

A statement for each account will be provided monthly at the end of each month unless specified otherwise in the space provided below:

Statement frequency Weekly Half Monthly Monthly Other _____
 Number of copies _____

III. Optional Services / Facilities: (To be completed only if the following services / facilities are required)

<input type="checkbox"/> Business Internet Banking	
Service Package	<input type="checkbox"/> Transfer without Internet Trade Services <input type="checkbox"/> Transfer with Internet Trade Services <input type="checkbox"/> View Only
Administration Control	<input type="checkbox"/> Single (Recommended) <i>- Dual Administration Control requires two (2) Primary Users. - Company may switch from Single to Dual Administration Control but not vice versa</i> <input type="checkbox"/> Dual
Authorisation Setting	<input type="checkbox"/> Two within a Signature Group to approve <input type="checkbox"/> Two within two Signature Groups to approve
Bank Statement	<input type="checkbox"/> e-Statements <input type="checkbox"/> Paper Statements <input type="checkbox"/> Both e-Statement and Paper Statement <i>(Please note that the charged fee for receiving both e-Statements and Paper Statements is indicated in the Banking Tariff, and statements are only available in 1 copy at month-end)</i>
Service charge account <i>(All service charges related to Business Internet Banking will be debited from this account)</i>	_____ - _____ - _____

Accounts to be operated through Business Internet Banking

Select all accounts of the Company

Only the following specified account(s)

Automatically link all accounts opened in the future to Internet Banking	<input type="checkbox"/> Yes <input type="checkbox"/> No
--------------------------------------------------------------------------	----------------------------------------------------------

Company Maximum Daily Limits	Maximum Daily Limit Allowed
Transfers to registered payees [VND _____]	VND 16,000,000,000
Transfers to non-registered payees [VND _____]	VND 3,200,000,000
Transfers to other accounts of the Company [VND _____]	VND 32,000,000,000
Bill payments [VND _____]	VND 4,800,000,000
autoPay [VND _____]	VND 3,200,000,000
All transactions [VND _____]	VND 32,000,000,000

Note:

- If not indicated, the daily limit(s) by default will be set at the respective maximum allowed limit(s) granted to the Company. No transactions can be made in categories in which the limit is set at zero (0).
- Limit for "All transactions" refers to the maximum daily amount allowable to be performed by the Company as a whole for all types of transaction. This limit SHOULD NOT be less than that of each transaction category.
- Maximum daily limit allowed for cross currency transfer is VND 3,200,000,000.

A. Primary and Secondary User(s) Set Up

- Company may nominate a maximum of two (2) Primary Users and eighteen (18) Secondary Users. The appointment of Primary User and Secondary User must be consistent with the Mandate of Account Operation and Banking Services.
- Each Primary User must be the authorised signatory of at least one of the Company's accounts at HSBC. Therefore, please also amend your designated Primary User whenever there is a change in authorised signatory related to Business Internet Banking service.
- Primary User(s) will have the authority and responsibility for the installation, administration, maintenance, and ongoing use of this service on behalf of the Company/Organization named above, including authority to appoint Secondary User(s), delegate various access and daily limits of Secondary User(s), as well as set signature group/ account control limits on Business Internet Banking.
- Primary User may also register Secondary User(s) online via Business Internet Banking.
- Secondary Users do not have administrative entitlements and rights to set up their transaction limits.
- Each user needs his/her own Security Device to logon and transact Business Internet Banking.
- Please refer to the Banking Tariff for Security Device fees.

Account Holder's signature
(In case the Company has no chop/ stamp/ seal)

Important note:

- Given the wide powers conferred on the Company's designated Primary User(s), please consider appropriate internal controls and measures in the context of the organisation's operating environment.
- For control purpose, Company is recommended to set Primary User(s) with the same limits to facilitate approval of administrative changes, especially if Company has opted for Dual Administration Control.
- User maximum daily limits cannot exceed Company maximum daily limits. If not indicated, the limit(s) by default will be set at the respective maximum allowed limit(s) of the Company. User(s) can not make transactions in categories in which limit is set at zero (0).
- For security reasons, users are required to acknowledge their receipt of the Security Device and PIN in order to have access and transaction capability on Business Internet Banking.
- Welcome Pack and PIN Pack will be sent to the Company's user(s) within five (5) working days since your Application Form is received and processed by the Bank. If user(s) do(es) not receive those documents, please contact the Bank.
- For registering more Secondary User(s), please attach a separate list using the same format as below table.

Primary User 1 <i>(At least one Primary User must be registered)</i>	Primary User 2 <i>(Optional for Single Administration Control, Mandatory for Dual Administration Control)</i>
Full Name _____	Full Name _____
Former/ Other name _____	Former/ Other name _____
Nationality _____	Nationality _____
Position in Company _____	Position in Company _____
ID/ Passport No. _____	ID/ Passport No. _____
Date of birth (DD/MM/YYYY) _____	Date of birth (DD/MM/YYYY) _____
Residential Address _____	Residential Address _____
Permanent Address <i>(if different from Residential Address)</i> _____	Permanent Address <i>(if different from Residential Address)</i> _____
Telephone No. _____	Telephone No. _____
Fax _____	Fax _____
Email Address _____	Email Address _____
Signature _____	Signature _____

Transaction Category	User Maximum Daily Limit	Transaction Category	User Maximum Daily Limit
Transfers to registered payees	[VND]	Transfers to registered payees	[VND]
Transfers to non-registered payees	[VND]	Transfers to non-registered payees	[VND]
Transfers to other accounts of the Company	[VND]	Transfers to other accounts of the Company	[VND]
Bill payments	[VND]	Bill payments	[VND]
autoPay	[VND]	autoPay	[VND]
<input type="checkbox"/> Collect Security Device and PIN at the nearest branch <i>(Uncollected Security Device and PIN will be destroyed after 2 months)</i> <input type="checkbox"/> Send Security Device and PIN to the Company's address		<input type="checkbox"/> Collect Security Device and PIN at the nearest branch <i>(Uncollected Security Device and PIN will be destroyed after 2 months)</i> <input type="checkbox"/> Send Security Device and PIN to the Company's address	

Secondary User 1		Secondary User 2	
Full Name	_____	Full Name	_____
Former/ Other name	_____	Former/ Other name	_____
Nationality	_____	Nationality	_____
Position in Company	_____	Position in Company	_____
ID/ Passport No.	_____	ID/ Passport No.	_____
Date of birth (DD/MM/YYYY)	_____	Date of birth (DD/MM/YYYY)	_____
Residential Address	_____	Residential Address	_____
Permanent Address (if different from Residential Address)	_____	Permanent Address (if different from Residential Address)	_____
Telephone No.	_____	Telephone No.	_____
Fax	_____	Fax	_____
Email Address	_____	Email Address	_____
Signature		Signature	

Transaction Category	User Maximum Daily Limit	Transaction Category	User Maximum Daily Limit
Transfers to registered payees	[VND]	Transfers to registered payees	[VND]
Transfers to non-registered payees	[VND]	Transfers to non-registered payees	[VND]
Transfers to other accounts of the Company	[VND]	Transfers to other accounts of the Company	[VND]
Bill payments	[VND]	Bill payments	[VND]
autoPay	[VND]	autoPay	[VND]
<input type="checkbox"/> Collect Security Device and PIN at the nearest branch <i>(Uncollected Security Device and PIN will be destroyed after 2 months)</i> <input type="checkbox"/> Send Security Device and PIN to the Company's address		<input type="checkbox"/> Collect Security Device and PIN at the nearest branch <i>(Uncollected Security Device and PIN will be destroyed after 2 months)</i> <input type="checkbox"/> Send Security Device and PIN to the Company's address	

B. Payee List

Note:

- For frequently used payees, each user can either:
 - Register them with the Bank where limit for registered payees will be applied.
 - Save your transfer as a template online where limit for non-registered payees will be applied.
- Daily transaction limit for registered payees can be higher than non-registered payees, and is only applicable for transaction which involves no more than one user. It is, therefore, recommended that registered payees will be added for transactional users only.
- In some special cases, the clearing bank may be displayed on Internet Banking.
- Name of payee should not exceed 35 characters.
- Bank Clearing Code is mandatory in some cases:
 - ABA: transfers to banks in USA,
 - Sort code: payment currency is in EUR/GBP

<p>1. Name of Payee _____</p> <p>Account number _____</p> <p>Bank name _____</p> <p>Bank address _____</p> <p>_____</p> <p>Bank Clearing Code _____ <i>(e.g. SWIFT/SC/CHIPS/ABA/Sort Code/IBAN...)</i></p> <p>Payment Currency _____</p> <p>Apply for:</p> <p><input type="checkbox"/> Primary User 1 <input type="checkbox"/> Secondary User 1</p> <p><input type="checkbox"/> Primary User 2 <input type="checkbox"/> Secondary User 2</p>	<p>1. Name of Payee _____</p> <p>Account number _____</p> <p>Bank name _____</p> <p>Bank address _____</p> <p>_____</p> <p>Bank Clearing Code _____ <i>(e.g. SWIFT/SC/CHIPS/ABA/Sort Code/IBAN...)</i></p> <p>Payment Currency _____</p> <p>Apply for:</p> <p><input type="checkbox"/> Primary User 1 <input type="checkbox"/> Secondary User 1</p> <p><input type="checkbox"/> Primary User 2 <input type="checkbox"/> Secondary User 2</p>
<p>2. Name of Payee _____</p> <p>Account number _____</p> <p>Bank name _____</p> <p>Bank address _____</p> <p>_____</p> <p>Bank Clearing Code _____ <i>(e.g. SWIFT/SC/CHIPS/ABA/Sort Code/IBAN...)</i></p> <p>Payment Currency _____</p> <p>Apply for:</p> <p><input type="checkbox"/> Primary User 1 <input type="checkbox"/> Secondary User 1</p> <p><input type="checkbox"/> Primary User 2 <input type="checkbox"/> Secondary User 2</p>	<p>2. Name of Payee _____</p> <p>Account number _____</p> <p>Bank name _____</p> <p>Bank address _____</p> <p>_____</p> <p>Bank Clearing Code _____ <i>(e.g. SWIFT/SC/CHIPS/ABA/Sort Code/IBAN...)</i></p> <p>Payment Currency _____</p> <p>Apply for:</p> <p><input type="checkbox"/> Primary User 1 <input type="checkbox"/> Secondary User 1</p> <p><input type="checkbox"/> Primary User 2 <input type="checkbox"/> Secondary User 2</p>
<p>3. Name of Payee _____</p> <p>Account number _____</p> <p>Bank name _____</p> <p>Bank address _____</p> <p>_____</p> <p>Bank Clearing Code _____ <i>(e.g. SWIFT/SC/CHIPS/ABA/Sort Code/IBAN...)</i></p> <p>Payment Currency _____</p> <p>Apply for:</p> <p><input type="checkbox"/> Primary User 1 <input type="checkbox"/> Secondary User 1</p> <p><input type="checkbox"/> Primary User 2 <input type="checkbox"/> Secondary User 2</p>	<p>3. Name of Payee _____</p> <p>Account number _____</p> <p>Bank name _____</p> <p>Bank address _____</p> <p>_____</p> <p>Bank Clearing Code _____ <i>(e.g. SWIFT/SC/CHIPS/ABA/Sort Code/IBAN...)</i></p> <p>Payment Currency _____</p> <p>Apply for:</p> <p><input type="checkbox"/> Primary User 1 <input type="checkbox"/> Secondary User 1</p> <p><input type="checkbox"/> Primary User 2 <input type="checkbox"/> Secondary User 2</p>

Automated Telephone Banking Service

Accounts to be accessed through Automated Telephone Banking

- Select all accounts of the Company
- Only the following specified account(s)

_____	_____
_____	_____
_____	_____

Account Holder's signature
(In case the Company has no chop/ stamp/ seal)

IV. Declaration:

A. HSBC's General Terms & Conditions for Account Holders

We have been provided and have read HSBC's General Terms and Conditions for Account Holders and Banking Tariff and agree to comply with them. The Banking Tariff offered is subject to change from time without prior notice to the Account Holders.

B. Business Internet Banking:

1. We wish to apply for the services indicated in this application form and hereby acknowledge that the use of the Services is subject to the Business Internet Banking Terms and Conditions available on HSBC website at **www.hsbc.com.vn/BIB_TnC**. (We have read and agreed to be bound by the same including all amendments thereto from time to time).
2. We confirm that the information given in this application form is true, complete and not misleading, and authorise the Bank to confirm this from any sources the Bank may choose. We will furnish such identification and/or supporting documents as may be required by the Bank.
3. We acknowledge that we remain bound by all transactions effected through the Services whether or not the named users of the Services are the account signatories.
4. We acknowledge that if the Business Internet Banking Terms and Conditions allows for the named users of the Services to instruct the Bank on matters pertaining to their personal identifiers and/or password, then the Bank is authorised to act on such instructions notwithstanding the named user is not an account signatory.
5. We acknowledge that if the email address(es) listed above is (are) incorrect, the Bank will not be responsible for the emails that cannot reach the Company.
6. We acknowledge that the application of Business Internet Banking Service will be processed after three (3) working days from the day the Bank receives this form.
7. We acknowledge that the Internet Banking profile of each user will be activated only when the Bank has received Security Device Acknowledgement Letter and PIN duly signed by that user (and by the Company's Primary User in case requested).
8. We acknowledge that all transactions made in foreign currencies will also be counted towards the maximum daily limits of the Company's user(s) by equivalent amounts in Vietnam Dong using the Bank's foreign exchange rate at the time the transaction being processed.

C. Automated Telephone Banking Service:

We hereby acknowledge that the use of this Service is subject to the Automated Telephone Banking Terms and Conditions. We have read and agreed to be bound by them (including all amendments thereto from time to time).

D. Others:

In case the Bank closes our account(s) because we fail to submit sufficient supporting documents as required by the Bank we hereby authorise the Bank to:

- Transfer the credit balance of our above account(s) back to its original source (if the credit balance was transferred from other bank accounts), or
- Accept cash withdrawal for (applicable only when original source is cash deposit)

- Beneficiary: _____

- ID/PP No.: _____

- Issued on: _____ By: _____

or,

- Transfer the remaining credit balance of our above account(s) to our following account(s) at other bank as below information (if the credit balance was from different sources and/or there have been credited/debited transactions as per your previous instructions)

- Account Name: _____

- Account Number: _____

- (for currency in)
- (for currency in)
- (for currency in)

- Beneficial Bank: _____

- Bank Address: _____

- Bank Clearing Code: (e.g. SWIFT/SC/CHIPS/ABA...): _____

Account Holder's Signature and Full Name	Seal/ Stamp/ Chop (if applicable)

Date (DD/MM/YYYY)

____ / ____ / _____